

CALIFORNIA FUTSAL ASSOCIATION - NORTH
CONSTITUTION
(UPDATED MAY 20, 2003)

1:01 NAME

1:01:01 This Association shall be known as the California State Futsal Association – North, also referred to as “CFAN”.

1:02 PURPOSE

1:02:01 The purpose of this association shall be to develop, promote and administer the game of futsal. It shall be the interest of this league to promote mental and physical fitness, develop self and community pride and to provide youth and adults an opportunity to learn and play futsal at various levels of skill and competitive spirit.

1:02:02 The purpose of all Association members shall be to offer, regardless of race and/or creed, a futsal program for youth and adults within their geographical area.

1:03 BOUNDARIES AND TERRITORIES

1:03:01 The territory of this association shall be that area of the state of California, south from the Oregon state line, to a line across the state, formed by the southern boundary line of the following counties: Monterey, Kings, Tulare, and Inyo. Districts are defined with a CYSA-N guideline.

1:04 AFFILIATION

1:04:01 The League shall be an affiliate of the United States Futsal Federation and will comply with their rules and procedures where applicable.

1:05 AUTHORITIES

1:05:01 This Association shall be governed by its Constitution and Bylaws; any Specific Rules and Procedures adopted by the Board of Directors, and the Rules established by the United States Futsal Federation (USFF).

1:05:02 The governing authority of this Association whose powers shall be designated in the Bylaws, shall be vested with the Board of Directors of this Association.

1:05:03 The governing board, hereinafter to be known as the “Board of Directors,” shall be comprised of the President, Vice President, Treasurer, Secretary, Registrar, League Representatives (one from each district), Members-at-Large, Past President, CYSA Representative and other Members may be appointed (such as Tournament Chairman) as deemed necessary for the effective administration of this Association.

1:06 MEMBERSHIP

1:06:01 Membership in this Association, shall be by affiliated leagues. Team registration should come through an affiliated league. If, however, a team does not have an affiliated league they may register directly to this Association.

1:06:02 All member leagues, their teams, players, coaches, parents and referees shall abide by the Constitution and Bylaws of the California Futsal Association – North and the United States Futsal Federation: all General Procedures, Rules and Regulations as set forth by the Board of Directors and all applicable rules and regulations of the United States Futsal Federation.

1:07 ANNUAL GENERAL MEETING

1:07:01 The Association may call for an annual general meeting. At least thirty days written notice of the date, time, and place will be given to each affiliated league and each member of the Board of Directors.

1:07:02 Amendments to the Constitution, Bylaws and Rules and Regulations shall be deemed adopted by an affirmative vote of two-thirds of the members present and voting at the Annual General Meeting.

1:07:03 Any and all amendments to the Constitution, Bylaws, and Rules and Regulations of this Association, governing this Association and adopted at the Annual General Meeting, shall become effective at the beginning of the seasonal year immediately following the AGM.

BYLAWS

2:01 BOARD OF DIRECTORS

2:01:01 Board of Directors positions can and may be held with one person having multiple positions and/or duties. The term of a board position is one year.

2:01:02 The Board of Directors shall have by a two thirds majority vote of those members present and voting, the authority to remove with cause, any member of the Board of Directors with the proper hearing. Cause shall be deemed as not performing one's duties as set forth by the Constitution and Bylaws or being found guilty of conduct that is detrimental to the purpose of this Association.

2:01:03 A Protest, Appeals and Disciplinary Committee will be established to consider all pertinent information arising out of an appeal or disciplinary action. This committee is to be headed by the Vice President.

2:01:04 The board will establish a common set of playing rules for tournament play.

2:01:05 The Executive Committee, composed of the President, Vice President, Treasurer, Secretary, and Registrar, shall serve between meetings for either emergencies or to dispose of duties bestowed

upon the Executive Committee by the Board of Directors. All actions by the Executive Committee must be reported to the Board of Directors at their next scheduled meeting.

2:01:06 The Board of Directors shall be responsible for and have sole authority for the following:

- A. Enforcing and interpreting the Constitution, Bylaws, General Procedures, Rules and Regulations of this Association and the USFF.
- B. Approving registered teams and affiliated leagues.
- C. Approving any interstate play.
- D. Approving the formation and operation of all tournaments and cup competitions.
- E. Making temporary rules or regulations for specific cases or occasions not provided for in the Constitution, Bylaws, or General Procedures, but which are deemed necessary by the Board of Directors, to carry out the objectives of this Association or to comply with the rules and regulations of the USFF.
- F. To review and approve League Constitution and Bylaws and ensure consistency with the CSFAN Constitution, Bylaws, General Procedures, Rules and Regulations.

2:01:07 The Board of Directors shall have the right and authority to suspend, bar completely or otherwise discipline any player, coach, manager, team assistant, league officer or referee from any member team, league or organization with the proper hearing.

2:02 MEETINGS

2:02:01 The CFAN Board of Directors will hold meetings as needed and necessary for the efficient administration of the Association.

2:02:02 Rules of order: The league shall always have in focus the good of the players and the game. "Robert's Rules of Order" will be considered but they are not necessarily an adopted policy of this board.

2:03 PROTEST AND APPEALS

2:03:01 Only violations of the Constitution, Bylaws, General Procedures or Rules and Regulations of this Association shall be deemed appropriate for protest and appeals. The parties involved shall have the opportunity to present their protest to the Protest and Appeals Committee.

2:03:02 Protest and appeals of League PAD Committee decisions are to be submitted in writing and delivered to and received by the chairperson of the CFAN PAD Committee within 72 hours of the Leagues decision; the fee of \$50.00 must accompany the protest or appeal and will be returned if the protest or appeal is upheld. Any decision of the PAD Committee may be appealed to USFF, Protest and Appeals Committee per its procedures.

2:03:03 With respect to protests and appeals, no person may invoke the aid of the courts without first exhausting all available remedies within the appropriate futsal organization, throughout our affiliation.

2:04 MEMBERSHIP

2:04:01 Any applicant for membership in this Association, shall submit yearly, with the appropriate fee:

- A. A properly completed League Affiliation form. In the case of an established league, this affiliation form shall be submitted by the fifteenth (15th) of September.
- B. Properly completed Player and Team Registration forms, prepared in accordance with the current registration instructions and procedures, shall be submitted 30 days prior to the start of league's playing season.

2:04:02 All bank checks, drafts and/or money orders submitted to this Association, shall be made payable to the California Futsal Association – North or to "CFAN".

2:05 DISSOLUTION

2:05:01 Should this Association be dissolved, all assets remaining after payment of all debts shall be distributed in a manner for all of the Leagues to benefit. This will be decided by the Board of Directors.

GENERAL PROCEDURES, RULES AND REGULATIONS FOR TOURNAMENTS AND STATE CUP

3:01 AUTHORITIES AND RESPONSIBILITIES

3:01:01 The rules of play for all competitions sanctioned by this Association shall be the "Laws of the Game" as published by FIFA/USFF with modifications made by CFAN as amended each year.

3:01:02 The rules contained herein shall govern members of this Association in all cases to which they are applicable, and in which they are consistent with the Constitutions of CSFAN and USFF.

3:01:03 Each team shall be responsible for the conduct of the players, coaches, team assistants and parents. It is the responsibility of each team to insure that it's actions, both on and off the field, do not bring disrespect upon this Association.

3:01:04 Coaches shall be responsible for their spectators actions. Spectators shall not make profane or derogatory remarks or gestures, dissent from the referee's decision, or incite disruptive behavior.

3:01:05 Team officials, substitutes or player who fail to comply with the above may be ejected from the game, sidelines or gymnasium.

3:01:06 If a spectator or spectators fail to respond to a team officials request to desist from improper behavior, the referee is empowered to terminate the match. In the above event, a decision as to the disposition of the match and any disciplinary action will be decided by the PAD Committee.

3:01:07 Sanctions, Penalties and Association Probationary conditions are not limited to just the current playing season. These may carry over from a prior season.

3:01:08 Since Futsal and Soccer are closely related, the California Futsal Association North will cooperate and maintain good working relations with CYSA.

3:02 PROTEST, APPEALS AND DISCIPLINARY AUTHORITY

3:02:01 Composition:

1. The Protest, Appeals, and Disciplinary Committee, (hereafter referred to as the PAD) shall be composed of three (3) active members and one alternate. The three members are the current Vice President, the Referee Instructor and a Member at Large.
2. The Vice President will serve as the PAD Chairperson.
3. No one, other than the regular PAD Committee members, may attend a committee meeting unless invited by the Chairperson.
4. No member of the PAD Committee shall vote on issue (s) involving his/her own League or team.
5. Alternates become voting PAD members only if and when a designated active member is unable to serve or if there are issues creating a conflict of interest.

3:02:03 Responsibilities:

1. The PAD Committee shall be responsible for administering all matters of disciplinary actions resulting from participating CFAN sanctioned activity as they may relate to players, coaches, teams and league officials. These sanctions and penalties may be, but are not limited to:
 - A. Suspension of any player, coach, team assistant or an team official from participating in this league's activities or games for a specified period of time.
 - B. Forfeiture of any games already played.
 - C. Suspension of the team for the rest of the playing season with the remaining games being declared a forfeit.
 - D. Declaring a team not to be in good standing and requesting that they be ineligible to play in tournaments, State Cup or other play.
 - E. Shall have discretionary powers in interpreting the degree of penalties applied to team personnel and players. The degree of penalty may be increased or decreased according to the gravity of the offense. Ejection's are not subject to protest or appeal.

2. The Pad Committee shall act immediately upon notification of an issue(s) arising from sanctioned activities. The Committee shall investigate and act upon issues in a timely manner.

3. The Pad Committee shall hold a meeting if necessary. However, the meeting can be held via conference call. The Chairperson shall try to provide a minimum of one week notice before any appeal meeting. The time and place of such a meeting will be determined by the Chairperson. The PAD Chairperson may agree to call a special meeting in case of an emergency.

3:04 TEAMS

3:04:01 Teams must be authorized to play in the their affiliated League and registered with CFAN. The teams/coaches/players must be in good standing with their League and CFAN.

3:04:02 Teams will be represented in the appropriate division (Class I, II, III and IV) by their respective outdoor classification, referring to the most recently completed outdoor season.

3:04:03 A team competition level is determined by the highest level of play from which any one of its players participated in during the most recently completed outdoor season.

3:04:04 A team may play up in competition level within its own proper age group.

3:04:05 A team may not play down in competition level.

3:04:06 The number of team entrants depends upon the available gymnasium space.

3:05 PLAYER ELIGIBILITY

3:05:01 Players qualify for their categories by the standards which are set per the most recently completed/or currently in progress fall outdoor season. Standards being defined as maximum birthdates, gender, level of play and classifications.

3:05:02 Any variations of these standards for Futsal play eligibility must be have board approval.

3:05:03 Shin-guards and non-marking shoes are mandatory.

3:05:04 The appearance of players is a vital extension of the game. Stockings/socks should be correctly worn in the pulled-up position covering shin guards. Shirts/jerseys should be neatly tucked into their shorts. The wearing of long pants will be limited only to the goalkeepers.

3:05:05 A player may be registered and play on only one team per season. Unless the team on which the player is registered is finished with play and is disbanded.

3:05:06 USFF Player Passes, properly completed and signed shall be required for all games. referees will hold questionable player passes and forward to the appropriate PAD Chairperson with a report.

3:06 REFEREES

3:06:01 The Association will be responsible to supply certified referees.

3:06:02 The referees shall verify the identity of all players with his/her player pass. The referee will collect all passes of those who will be participating. Any player who does not have a valid player pass will not be allowed to participate. Any player whose name is not on the score sheet shall not play until their name has been entered.

3:06:03 Field inspection by the referee will include proper equipment and uniform attire prior to play.

3:06:04 The referee will forward reports of ejection, game sheets and ejected player passes within 24 hours of receipt, to the PAD Committee Chairperson.

3:06:05 Two field referees and a time/scorekeeper is the approved officiating system.

3:07 ALCOHOLIC BEVERAGE & ILLEGAL DRUG PROHIBITION

3:07:01 The use or consumption of any alcoholic beverage or illegal drugs immediately before, during or immediately after the playing of a game by any player, coach, or spectator is expressly prohibited.

3:07:02 Any player, coach or team official who violates this prohibition shall be subject disciplinary actions by the league.

3:07:03 Spectators also shall not violate this prohibition. If a spectator violates this rule, the referees have the authority to not let the game continue.

3:08 INSURANCE

3:08:01 All injuries, to be reported on the USFF medical insurance program, shall be completed on the insurance claim form available from CFAN.

3:08:02 All completed reports on injuries shall be submitted to this Association's office within thirty (30) days of the injury.

3:09 RULES OF PLAY

3:09:01 Players wearing orthopedic casts, air-splints or metal splints shall not be eligible to participate in any game until it is removed.

3:09:02 Where colors of uniforms are similar, the home team must effect a change to colors which are distinct from those of the opponent.

3:09:03 Coaches, Assistant Coaches, Team Managers shall abide by the following:

1. Coaches, Assistant Coaches and any other person that may be coaching will station themselves on the same side of the court but on opposite sides of the scorekeeper. They must remain seated.
2. A coach will not call out alleged fouls or otherwise indulge in a running commentary of the "Laws of the Game".
3. A coach will not dispute or question the calls or decisions of the referees.
3. A coach shall not enter the field of play except prior to the start of the game, at half time and at the end of the game or to aid an injured player from either team or whenever beckoned onto the field by the referee.
4. Coaches shall not provoke, intimidate or enter into a dispute with coaches, players or fans of the opposing team.
5. A coach violates any of the above paragraphs, the referee may be obligated to give the coach a verbal warning and/or orders the coach out of the gymnasium. The referee shall make a report of this and forward it to the PAD committee.
6. A coach who is reported (sent-off) for a second time shall be suspended for the remainder of the Tournament by the PAD Committee. The PAD Committee may give additional suspensions as to participating in any or all future CSFAN activities.
7. A coach is responsible for his team's fans and spectators. If team's substitutes, fans and spectators violate the above conducts the coach can be held liable, if in the opinion of the referee, makes little or no attempt to control the situation.

3:11 COMPLAINTS

There are times when a protest or appeal is not in order but when a formal complaint should be filed. An ineligible player suspicion, quality of officiating on the court, problems in the scheduling or notification, extreme rudeness of spectators and the like could be subjects for complaint. Such complaints should be specific, in writing and sent to the CFAN Registrar with an "ATTENTION TO:" the appropriate Board Member, such as; Referee Instructor, Registrar or President. These letters will be investigated and the board will respond as circumstances necessitate. Good things are also nice to hear about too.